

All changes are effective July 1, 2025

6/30/2025

Account Number	Account Name	Emburse EXP / INV	Other	Account Number	Account Name	Emburse EXP / INV	Other
<b>Auxiliaries Cost of Sales, 7F</b>							
<del>710846</del>	<del>Downtown Suppliers Expense</del>	Inactive		710843	Purchases-Gen Mdse College Store	Yes / Yes	
710845	Freight/Del-Gen Mdse College Store	Yes / Yes		710842	Purchases-Textbooks College Store	Yes / Yes	
710844	Freight/Del-Textbk College Store	Yes / Yes					
<b>Books and Publications, 7R</b>							
710472	Book Binding	Yes / Yes		710476	Interlibrary Loans	Yes / Yes	
710473	Books	Yes / Yes		710475	Library Periodicals	Yes / Yes	
710302	Books - Skillman Library	Yes / Yes	Library Only	710413	Publications	Yes / Yes	
<b>Depreciation &amp; Amortization, 7P</b>							
710942	Depreciation	No / No	Finance Only	710995	O&M Allocation	No / No	Finance Only
<b>Dining Services Contract, 7P</b>							
710817	Dining Plan Fee	No / No	Dining Vendor Only	710821	MarketPlace Dining Expense	No / No	Dining Vendor Only
710816	Dining Promotions	No / No	Dining Vendor Only	710823	Parkhurst Clearing	No / Yes	Dining Vendor Only
<b>Equipment - Repairs and Maintenance, 7L</b>							
710333	Equipment: Maint & Repairs	Yes / Yes		710371	Equipment: Vehicle Maint & Repair	Yes / Yes	
710632	Equipment: Reconditioning	Yes / Yes		710329	Equipment: Warranties	Yes / Yes	
710332	Equipment: Rental Fees	Yes / Yes					
<b>Hospitality and Entertainment, 7S</b>							
710453	Banquets	Yes / Yes		710441	Housing Allowance	No / Yes	
710461	Business Meals (non-travel)	Yes / Yes		710458	Lafayette Inn Lodging Charges	No / No	Lafayette Inn Only
710455	Catering / Food - Dining Services	No / No	Dining Vendor Only	710363	Meetings & Ceremonies	Yes / Yes	
710456	Catering / Food - Outside Vendors	Yes / Yes		710451	Special Events	Yes / Yes	
710370	Entertainment	Yes / Yes		<del>710654</del>	<del>Training Table</del>	Inactive	Activity Code 211
<b>Insurance and Taxes, 7I</b>							
710903	Income Tax Expense	Yes / Yes		745115	Insurance Prem: Liability-Gen All Levels	No / Yes	
710443	Insurance	Yes / Yes		745116	Insurance Prem: Liability-Meyner Prof	No / Yes	
745103	Insurance Ded: Auto	Yes / Yes		745117	Insurance Prem: Malpractice	No / Yes	
745104	Insurance Ded: Liability	Yes / Yes		745122	Insurance Prem: Property	No / Yes	
745105	Insurance Ded: Property	Yes / Yes		745130	Insurance Prem: Recovery	No / Yes	
745106	Insurance Prem: Alumni-D&O/ELL	No / Yes		710209	Insurance Prem: Student Athletes	No / Yes	
745107	Insurance Prem: Auto	No / Yes		745118	Insurance Prem: Student Athletic Accident	No / Yes	
745108	Insurance Prem: Bonds	No / Yes		745119	Insurance Prem: Student Club Catastrophic	No / Yes	
745128	Insurance Prem: Crime	No / Yes		745121	Insurance Prem: Student Org Liability	No / Yes	
745109	Insurance Prem: Crisis Response	No / Yes		745125	Insurance Prem: Travel Adv Srvcs & Health	No / Yes	
745111	Insurance Prem: Fine Arts	No / Yes		745124	Insurance Prem: Travel Liability	No / Yes	
745112	Insurance Prem: Flood	No / Yes		745101	Insurance: Appraisals	No / Yes	

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745113	Insurance Prem: Liability-Cyber	No / Yes		745102	Insurance: Broker Fees	No / Yes	
745114	Insurance Prem: Liability-D&O/ELL	No / Yes		710883	Real Estate Taxes	Yes / Yes	
745127	Insurance Prem: Liability-Envir	No / Yes					
<b>Interest Exp, Net of Capital Int, 7Q</b>							
781100	Bond Issuance Cost Amortization	No / No	Finance Only	710905	Interest Expense Swap	No / No	Finance Only
781101	Bond Premium Amortization	No / No	Finance Only	815960	Interest Expense Transfer	No / No	Finance Only
710915	Capitalized Interest to Projects	No / No	Finance Only	710904	Interest Income Swap	No / No	Finance Only
710914	CARO Accretion	No / No	Finance Only	710906	Remarketing Fees Variable Bonds	No / Yes	Finance Only
710911	Interest Expense Capital Lease	No / Yes	Finance Only	710908	Standby Bond Purchase Agreement	No / Yes	Finance Only
710907	Interest Expense Debt Service	No / Yes	Finance Only				
<b>Other Non-Classified Expenses, 7A</b>							
710641	Awards: Trophies, Plaques, & Other	Yes / Yes		709996	Oper Budget Net Invested in Plant	No / No	Budget Only
710901	Bad Debt Expense	No / No	Finance Only	<del>710572</del>	<del>Other Research</del>	Inactive	Activity Code 209
710368	Bank Fees	No / No	Finance Only	710432	Participant Support Cost-House/Meal	Yes / Yes	
709998	Budget Current Fiscal Year	No / No	Budget Only	710516	Participant Support Cost-Stipend	Yes / Yes	
709991	Capital Project Budget	No / No	Budget Only	710395	Participant Support Cost-Travel	Yes / Yes	
<del>710207</del>	<del>CHAMPS/Lifeskills/SAAG</del>	Inactive	Activity Code 201	709999	Prior Year Carry Forward Balance	No / No	Budget Only
710348	Contingency	No / No	Budget Only	710930	Recovery Credit - Fines	No / No	Finance Only
710369	Contributions to Unrelated Organizations	No / Yes		<del>710446</del>	<del>Recruitment-All Personnel</del>	Inactive	Activity Code 203
710913	Equipment: Lease: ITS Equipment	No / Yes		710452	Registration-Other Events	Yes / Yes	
710916	Equipment: Lease: Non-ITS Equipment	No / Yes		710440	Rental of Facilities	Yes / Yes	
710419	Exhibits	No / Yes		710435	Research Participant Incentives	Yes / Yes	
<del>710374</del>	<del>Expense Recovery</del>	Inactive		710310	Rights and Royalty Fees	Yes / Yes	
<del>710306</del>	<del>Expenses-Rest Gift &amp; Grant</del>	Inactive		710394	Safety & Envir Health License Fee	Yes / Yes	
<del>710364</del>	<del>Faculty/Admin Moving Expenses</del>	Inactive		710338	Software License/Maintenance	Yes / Yes	
710667	Game Operations	Yes / Yes		710450	Special Events-Revenue-Contra Exp	No / No	Finance Only
710366	Gifts-In-Kind	No / No	Finance Only	<del>710448</del>	<del>Student Recruitment (Non-Travel)</del>	Inactive	Activity Code 202
710308	Grant Expense	No / Yes		<del>710201</del>	<del>Summer School</del>	Inactive	Use 710399, Activity 210
710931	Indirect Cost Recovery	No / No	Finance Only	710375	Transfers-Plant Op Services	No / No	Facilities Only
710303	Investment Office Income Offset	No / No	Finance Only	710418	Tuition Remission-Special Programs	No / No	Finance Only
710372	Membership & Dues	Yes / Yes		<del>710347</del>	<del>Unclassified Expenses</del>	Inactive	Use 710349
710349	Miscellaneous Expense	Yes / Yes	<i>Last Resort!</i>				
<b>Postage, 7N</b>							
710313	Postage, Mailing & Delivery Service	Yes / Yes		<del>710311</del>	<del>Shipping &amp; Handling Fees Tickets</del>	Inactive	Account 710313
<b>Printing and Copying, 7K</b>							
710411	Printing & Printing Supplies	Yes / Yes		710502	Service Center Credits - Print	No / No	Service Center Only
710377	Service Center Charges	No / No	Service Center Only	710489	Service Center Credits - Printing	No / No	Service Center Only
710503	Service Center Credits - Copy	No / No	Service Center Only	710431	Xerox Copier - Campus Usage	No / Yes	Service Center Only
<b>Professional Services and Contracting, 7D</b>							
710414	Advertising	Yes / Yes		710720	Info Technology Consulting Services	No / Yes	
710110	Architect Fees	No / Yes		710367	Investment Manager Fees	No / Yes	
710415	Artwork	Yes / Yes		710410	Landscaping	No / Yes	
710130	Audit and Tax Services	No / Yes		710465	Lecturers (non-employee)	No / Yes	

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710522	Concert Series Performers	No / Yes		710382	Legal Services	No / Yes	
<del>710030</del>	<del>Construction Costs- Other</del>	Inactive	Use 710500	710208	Legal Services- Immigration	Yes / Yes	
710011	Construction: Buildings	No / Yes		710398	Legal Settlements	No / Yes	
710020	Construction: Demolition	No / Yes		710387	Loan Servicing	No / Yes	
710040	Construction: Management Services	No / Yes		<del>710385</del>	<del>Maint Project- Inhouse Staff</del>	Inactive	Int. 710375, Ext. 710384
710012	Construction: Not Included	No / Yes		710384	Maint Project- Service Contractors	Yes / Yes	
710500	Construction: Other Project Exp	Yes / Yes		710211	Medical Services: Outsourced	No / Yes	
710018	Construction: Utilities	No / Yes		710795	Moving Services- Service Contractor	No / Yes	
710430	Core Borings	No / Yes		710383	Outside Contractors/Consultants	Yes / Yes	
710315	Data Base Searching	Yes / Yes		710014	Permit/Inspections	Yes / Yes	
710390	Document Destruction (Shredding)	Yes / Yes		<del>710515</del>	<del>Research Participant Costs</del>	Inactive	Use 710435
710399	Educational Affiliates and Services	Yes / Yes		710386	Staff Training Seminars	Yes / Yes	
710405	Employment Search Firms	No / Yes		710389	Subawards for Grants	No / Yes	
710210	Engineer Fees	No / Yes		710793	Testing Services (Maint & Const)	No / Yes	
710519	Film and Video Services	Yes / Yes		710420	Topographical Survey	No / Yes	
710661	Game Officials	No / Yes		710343	Transportation-Contracted Buses/Shuttles	No / Yes	
710496	Graphic & Artistic Design Fees	No / Yes		710486	Tree Maintenance	No / Yes	
710365	Honorariums	No / Yes		710346	Uber Services (College Account Only)	No / Yes	
<b>Student Aid Related Expenses, 7O</b>				<a href="#">(Refer to the "Disbursements to Students" section of the Finance Forms web page for proper coding.)</a>			
710474	Books -Scholarship Award	No / No	Finance Only	710511	Prizes and Awards: Students	Yes / Yes	
<del>710361</del>	<del>Fellowship Awards</del>	Inactive	Use 710365 or 71046	710360	Scholarship Awards	No / No	Fin Aid/Finance Only
775001	Fin Aid - Lessons	No / No	Finance Only	710514	Stipends: Students	No / Yes	
<b>Supplies and Minor Equipment, 7E</b>							
710510	A/V Acoustical Treatment	No / Yes		710488	Supplies: Custodial Inventory	Yes / Yes	
710631	Equipment: Athletics Related	Yes / Yes		710352	Supplies: General (Hazardous)	Yes / Yes	
710331	Equipment: Over 5,000 Capital	Yes / Yes		710357	Supplies: General (Non-Hazardous)	Yes / Yes	
710330	Equipment: Under 5,000	Yes / Yes		710353	Supplies: Instruction (Hazardous)	Yes / Yes	
710334	Equipment: Vehicle Purchases	No / Yes		710358	Supplies: Instruction (Non-Hazardous)	Yes / Yes	
710336	Furniture: Over 5,000 Capital	No / Yes		710462	Supplies: Medical & Medications	Yes / Yes	
710335	Furniture: Under 5,000	Yes / Yes		710218	Supplies: Nutrition and Supplements	Yes / Yes	
<del>710354</del>	<del>Materials &amp; Supplies-REU</del>	Inactive		710482	Supplies: Plant Project Materials	Yes / Yes	
710337	Supplies: Computers	Yes / Yes		710359	Supplies: Training	Yes / Yes	
<b>Telephone and Cable, 7M</b>							
710314	Cable TV, Streaming Services	Yes / Yes		710312	Telephone and Internet Service	Yes / Yes	
<b>Travel, 7H</b>							
<del>710393</del>	<del>Alumni Travel Program</del>	Inactive	Activity Code 208	740100	Travel Budget	No/No	Budget Only
<del>710344</del>	<del>Field Trips</del>	Inactive	Activity Code 205	740111	Travel: Airfare	Yes / Yes	
<del>710392</del>	<del>Foreign Travel</del>	Inactive	Use Emburse field	740112	Travel: Ground: Rental, Taxi, Parking	Yes / Yes	
<del>710345</del>	<del>Recruiting</del>	Inactive	Activity Code 202/203	740130	Travel: Hotels / Lodging	Yes / Yes	
<del>710341</del>	<del>Regular Travel</del>	Inactive	Choose by type	740180	Travel: International Transaction Fees	Yes / Yes	
<del>710395</del>	<del>Regular Travel- REU</del>	Inactive	Activity Code 207	740140	Travel: Meals While Traveling	Yes / Yes	
<del>710342</del>	<del>Team Travel/Housing</del>	Inactive	Activity Code 204	740113	Travel: Mileage	Yes / Yes	
<del>710373</del>	<del>Travel: Alpha</del>	Inactive	Activity Code 206	740190	Travel: Reimbursement to Non-Employee	Yes / Yes	Use for Students & Others

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<b>Utilities, 7G</b>							
710498	Distribution of Utilities	Inactive		710497	PPA Electricity Settlements	No / Yes	
710491	Electricity	Yes / Yes		710485	Recycling	No / Yes	
710494	Fuel Oil #2	Yes / Yes		710481	Renewable Energy Certificates	No / Yes	
710493	Fuel Oil #6	No / Yes		710484	Sewer	No / Yes	
710480	Gasoline - College Owned Vehicles	Yes / Yes		710490	Trash	Yes / Yes	
710355	Hazardous Waste Disposal	No / Yes		710499	Utilities Clearing	Inactive	
710495	Natural Gas	Yes / Yes		710492	Water	No / Yes	
<b>Transfers-In, 8A</b>				<b>(Both sides of the entry MUST use the SAME transfer account, and the program code MUST be "85")</b>			
815927	Intrafund Transfers	No / No	Finance Only	815094	Transfers From Endowment	No / No	Finance Only
<b>815093</b>	<b>Other Transfers Among Fund Groups</b>	<b>No / No</b>	<b>All - Use for TOC</b>	815090	Transfers from Operations	No / No	Finance Only
815096	Transfer Gift Revenue	No / No	Finance Only	815095	Transfers Used for Bond Proceeds	No / No	Finance Only
815097	Transfers from Capital Reserve	No / No	Finance Only				
<b>z_Non-Operating Transfers, 8N</b>							
850106	Reallocation of Beginning Balances	No / No	Finance Only	850104	Y/E Endow Trans to Operations	No / No	Finance Only
<b>z_Non-Operating Activity, 8Z</b>							
796113	Allocation to Fund Balance	No / No	Finance Only	796215	Investment Office Expense	No / No	Finance Only
796102	Annuities Payable Adjust-New Gifts	No / No	Finance Only	796108	Matured Annuity/Life Income Funds	No / No	Finance Only
796109	Annuities Payable Adjust-Year End	No / No	Finance Only	796208	Maturity Annuity/Life Inc Funds	No / No	Finance Only
796204	Campaign Fund Raising Expenses	No / No	Finance Only	796115	Other Additions	No / No	Finance Only
796213	Dividends & Interest	No / No	Finance Only	796212	Payments to Beneficiaries	No / No	Finance Only
796103	Endowment Income	No / No	Finance Only	796203	Real Estate Acquisitions	No / Yes	Finance Only
796202	Endowment Return Used for Spending	No / No	Finance Only	796104	Realized Gain on Investments	No / No	Finance Only
796210	Fin158 Post Retirement Adj Non Op	No / No	Finance Only	796206	Student Loan Allow-Doubtful Accts	No / No	Finance Only
796107	Gain/Loss on Sale of Assets	No / No	Finance Only	795001	Swap Liability Adjustment	No / No	Finance Only
796101	Gifts-Alumni & Other	No / No	Finance Only	796214	Transfers Between Investment Accts	No / No	Finance Only
796106	Interest Income Institutional Loans	No / No	Finance Only	796105	Unrealized Gain on Investments	No / No	Finance Only